



2016 Grant Application

Proposal Deadline: April 1, 2016 – 5pm

550 Montgomery Street, Suite 700
San Francisco, CA 94111
(t) 415.398.2333 (f) 415.398.4733

2016 HORIZONS YOUNG PROFESSIONALS FOR EQUALITY (HYPE) GRANT APPLICATION

Founded in 2011, **Horizons Young Professionals for Equality (HYPE)** empowers and unites emerging leaders in the San Francisco Bay Area through acts of charitable giving to LGBTQ organizations and the development of strong community relationships. HYPE began as a grass-roots movement to promote accessible philanthropy, build a culture of giving, and support the leadership development of community-minded LGBTQ emerging leaders and their allies.

HYPE has expanded quickly over the last three years to reach 75+ members from diverse backgrounds of the Bay Area's LGBTQ community. To date, members have contributed more than \$35,000, in small recurring, monthly donations to grant out to Bay Area nonprofit organizations serving the LGBTQ community.

We are pleased to announce HYPE's request for funding applications for our 2016 grants. With these grants, we aim to:

- Provide general operating support, administered at the organization's choosing, to organizations that demonstrate impact and address a community-identified need
- Facilitate an equitable application process, particularly for LGBTQ organizations with limited fundraising capacity

We value:

- ❖ **Diversity and Inclusion:** We draw strength from our shared experience while honoring the differences among us. In our grantmaking, we are committed to engaging and reflecting the full richness of all segments of the LGBTQ community.
- ❖ **Innovation and Risk-taking:** As a small giving circle of emerging queer leaders, we have the flexibility to take risks in how and who we fund. We are excited about innovative projects that challenge the status quo.
- ❖ **Community and Connection:** HYPE is all about building a cohesive community of emerging philanthropic leaders connected to the organizations we support. We want our grants to support authentic, mutually-beneficial relationships for HYPE and its grantees.
- ❖ **Justice and Equity:** HYPE emerged out of a shared commitment to justice not just for members of the LGBTQ community, but for all groups that are underrepresented and underserved by philanthropy. The participation of all members of our community, at all levels of authority and influence, is necessary to our mission and our success.

Our objective is simple: to engage Bay Area LGBTQ leaders and facilitate positive change that strengthens the LGBTQ community. **We invite you to apply for a HYPE grant today!**

APPLICATION PROCESS AND AWARD

The deadline for proposals is **Friday, April 1, 2016 at 5pm**. Please submit your applications electronically to HYPE.grants@gmail.com. A HYPE member will send you confirmation of receipt within two business days of your submission. We cannot accept late submissions or incomplete proposals.

After applications are received and screened for eligibility, HYPE's **Community EnGAYgement and Grants (CEG) Committee** will review the submissions and select a group of finalists based on the criteria described above. Then all HYPE members will have the opportunity to vote on the finalists to select the 2-3 organizations that HYPE will recommend to receive a maximum award of \$5,000. HYPE will then forward these recommendations to Horizons' Board of Directors for final approval.

In July 2016, we will introduce our grantees to members of the community at an event, hosted by HYPE, in partnership with our new grantees. The grant period will run from August 2016 - July 2017.

ELIGIBILITY

To be eligible for a 2016 HYPE grant, your organization must:

- Have 501(c)3 IRS certification or provide documentation of current fiscal sponsorship.
- Have a nondiscrimination policy on file with Horizons Foundation or be able to provide documentation of a Board-approved nondiscrimination policy upon request.
- Be an LGBTQ-primary organization or program – whose mission includes the LGBTQ population as the primary focus of the work AND whose staff/board reflects the LGBTQ community.
- Serve one or more of the following counties: Alameda, Contra Costa, Marin, Napa, San Francisco, San Mateo, Santa Clara, Solano and Sonoma.
- Submit a complete application by April 1, 2016 at 5pm.

ADDITIONAL FUNDING CONSIDERATIONS

Proposals will be evaluated for funding based on the organization's alignment with HYPE's values and enthusiasm for engaging with HYPE members. In addition:

- We are only considering funding organizations or programs with budgets smaller than \$250,000.
- Organizations that are led by, and work on behalf of, underserved segments of the LGBTQ community (including ethnicity, race, age, gender, gender identity, and physical and mental ability) will be viewed positively in our considerations.
- We will give additional priority to organizations that have experienced barriers to receiving funding from mainstream funders.
- If you are a current Horizons Grantee or past HYPE grantee, we welcome your application for this cycle of funding.

We have done our best to streamline the request while still gathering sufficient information to allow HYPE members to review your submissions. Please note that the organization summary information (requested in Section #1 of this application) is largely identical to the Horizons' Community Issues Grant Application. If you already applied for a 2015 Community Issues grant, feel free to use that material in your HYPE application.

If you have questions about eligibility or our funding considerations, please email hype.grants@gmail.com.

1. ORGANIZATION SUMMARY

Organization Information

Name: _____ EIN#: _____
Address (street, city and zip): _____
Phone: _____ Web Address: _____
IRS 501(c)(3) nonprofit? **Yes** **No** 1st Year of Service: _____

Leadership Contact Information

Executive Director (name/email): _____
Contact, if different from above (name/email): _____

Fiscal Agent Organization (if applicable)

Fiscal Name/Contact: _____ EIN#: _____
Address (street, city, zip and state): _____
Phone: _____ Web Address: _____

Annual Budget (if your organization is fiscally-sponsored, please include this information for your fiscal sponsor as well)

Current Fiscal Year Budget - Expenses: _____ Revenue: _____
Previous Fiscal Year Budget - Expenses: _____ Revenue: _____

Project Budget (if applicable)

Staff, Board Members and Volunteers

of Staff: _____ # of Board (attach list, if available): _____
of Volunteers (annually): _____ # of People Served (annually): _____

Demographics

Is your Organization LGBTQ Primary? **Yes** **No**
Led Predominantly by People of Color (if yes, please describe)? **Yes** **No**

Populations Served (general demographics; please include your Horizons Foundation demographics sheet, if you have a previously completed an up-to-date one): _____

2. PROPOSAL NARRATIVE

Your narrative should be no more than 3 pages (minimum 11-point font).

Please address each of the following areas in your narrative:

Questions 1-4 (up to 2 pages)

1. Briefly describe your organization's **mission, history, and scope of work**.
2. What is the **community need** that your organization addresses, and how do you plan to use HYPE funding to address this need?
3. Please include a concise description of the **main projects/activities** you intend to fund with a HYPE grant, and how you **evaluate the impact** of your work.
4. State **three compelling reasons** for HYPE to award a grant to your organization. We welcome you to highlight here how your organization would engage with HYPE members if applicable.

Questions 5 (up to 1 page)

5. Please share a **story** about your organization that communicates **how your work makes a difference** in the lives of the people/communities you serve. The story could be authored by anyone touched by your work, including, but not limited to: a current/former program participant, a representative from a partner organization, a Board member or other volunteer, or staff member. Additionally, we welcome you to submit up to **two photographs or other visuals** that help to illustrate the story (photos must be separate attachments or links).

GRANT PROPOSAL CHECKLIST

This checklist is provided for your convenience only, to help you ensure that the proposal you submit is complete.

We regret that incomplete proposals or late submissions will not be considered.

Please send your complete proposal, via email, to:
HYPE.grants@gmail.com by **Friday April 1, 2016 at 5pm.**

You will receive email confirmation within 2 business days of your submission.

If you do not receive confirmation or have trouble submitting your application online, please send a follow up email and/or leave a phone message for **HYPE** at **Horizons Foundation** (415.398.2333, ext.107) by **April 1, 2016 at 5pm.**

Please combine your proposal documents into a single PDF in the following order:

1. Organization Summary
2. Proposal Narrative (no more than 3 pages, minimum 11-point font)
3. Photos or visual attachments (optional)

If you have questions or concerns, please contact:

Jenna Miller

HYPE Community EnGAYgement and Grants Committee, Chair

Email: HYPE.grants@gmail.com

Phone: 925-337-1852 (*please only use this number if you have not received an email response within 3 business days*)