

horizons foundation

Community Issues Grants 2020 Request for Proposals



Horizons Vision & Mission

Vision

Horizons envisions a world where all LGBTQ people live freely and fully.

Mission

The world's first community foundation of, by, and for LGBTQ people, Horizons invests in LGBTQ nonprofits, strengthens a culture of LGBTQ giving, and builds a permanent endowment to secure our community's future for generations to come.

Based in the SF Bay Area, Horizons aspires to set a stellar example of effective community-based philanthropy in all its work.

Application Information

<https://www.horizonsfoundation.org/community-issues-funding-program/>

Funding Areas



ARTS AND CULTURE

Eligibility

- ✓ Be a nonprofit, 501(c)(3) organization, or provide documentation that the organization is fiscally sponsored by an organization that has 501(c)(3) status
- ✓ Be either an LGBTQ-primary organization (defined as an organization whose mission includes the LGBTQ population as the primary focus of the work; whose staff and board predominantly reflect the LGBTQ community; and which primarily serves LGBTQ people) focused on performance arts; a non-LGBTQ-primary organization seeking funding for an LGBTQ-specific performance arts program/project; or an LGBTQ artist seeking funding for an LGBTQ-specific performance art piece that is fiscally sponsored by a 501(c)(3) nonprofit
- ✓ Request support for an organization or program/project within one or more of these counties: Alameda, Contra Costa, Marin, Napa, San Francisco, San Mateo, Santa Clara, Solano, Sonoma. **Priority will be given to applicants outside of San Francisco, Oakland, or Berkeley.**

Application Information

<https://www.horizonsfoundation.org/community-issues-funding-program/>

Proposal Process

1. LEARN MORE

First, read our [proposal guidelines](#). Especially if you are a first-time applicant or at a non-LGBTQ primary organization, [sign up for our webinar](#) on Wednesday, December 2 at 12:00 p.m. to learn more.

[Read Proposal Guidelines](#)

2. COMPLETE PROPOSAL

Address all sections of the proposal and submit application via email to [grants \[at\] horizonsfoundation.org](mailto:grants@horizonsfoundation.org).

[Download Application](#)

3. REVIEW AND NOTIFICATION

Proposals are reviewed by staff and a community panel, and funding decisions will be announced afterward.

Application Process and Dates

1. RFP released (November 2020) →
2. Workshop (December 2, 2020) →
3. Deadline for electronic application submission is Monday, December 21, 2020 by 11 AM→
4. Review Panel (January 2021) →
5. Board Approval & Funding Notification (February 2021)



Award Type & Priorities

\$10,000 max for one
year

- ✓ Meet eligibility criteria
- ✓ LGBTQ Performance arts

Electronic Submission



1. Download the grant application and save it to your hard drive with the following name:
“insert your organization name 2020 CI application”
For example: “LGBTQ Inc 2020 CI application”
2. Complete the application
3. Email the completed application PDF to Grants@horizonsfoundation.org
4. NEW THIS YEAR: We will collect your IRS determination letter and financial statements if your application is funded. The non-discrimination form will be replaced with a clause in the Grant Agreement for funded

Deadline for online submission is
Monday, December 21, 2020 by 11 AM

1a. Organization Summary

Organization Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Web: _____

Executive Director: _____ Title: _____

Phone: _____ Email: _____

Grant Proposal Contact (if different from above):

Name: _____ Title: _____

Phone: _____ Email: _____

Is your organization an IRS 501(c)(3) nonprofit? Yes No EIN#: _____

If no, please fill out the Fiscal Agent information:

Fiscal Agent Organization Name: _____ EIN#: _____

Contact Name: _____ Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Web: _____

Organization Mission (**50 words or less**): *For arts projects, describe the project and artist (filmmaker, theater group, etc.)*



Caution when filling text boxes, especially Form 2 – Proposal Narrative

2. Proposal Narrative

Organization Name: _____

Your narrative should be no more than three pages (using at least 12-point font). Shorter narratives are welcome. Please address the set of items in your narrative that are listed under the type of support you are seeking in the 2020 Community Issues RFP guidelines:



Work Sample

Visual or Audio works:

- Upload a three to five minute work sample(s) to your YouTube or Vimeo channel
- Include the link and password if applicable to the YouTube or Vimeo channel

Written works:

- Include samples under 10 pages (typewritten) as a separate PDF attachment to your proposal

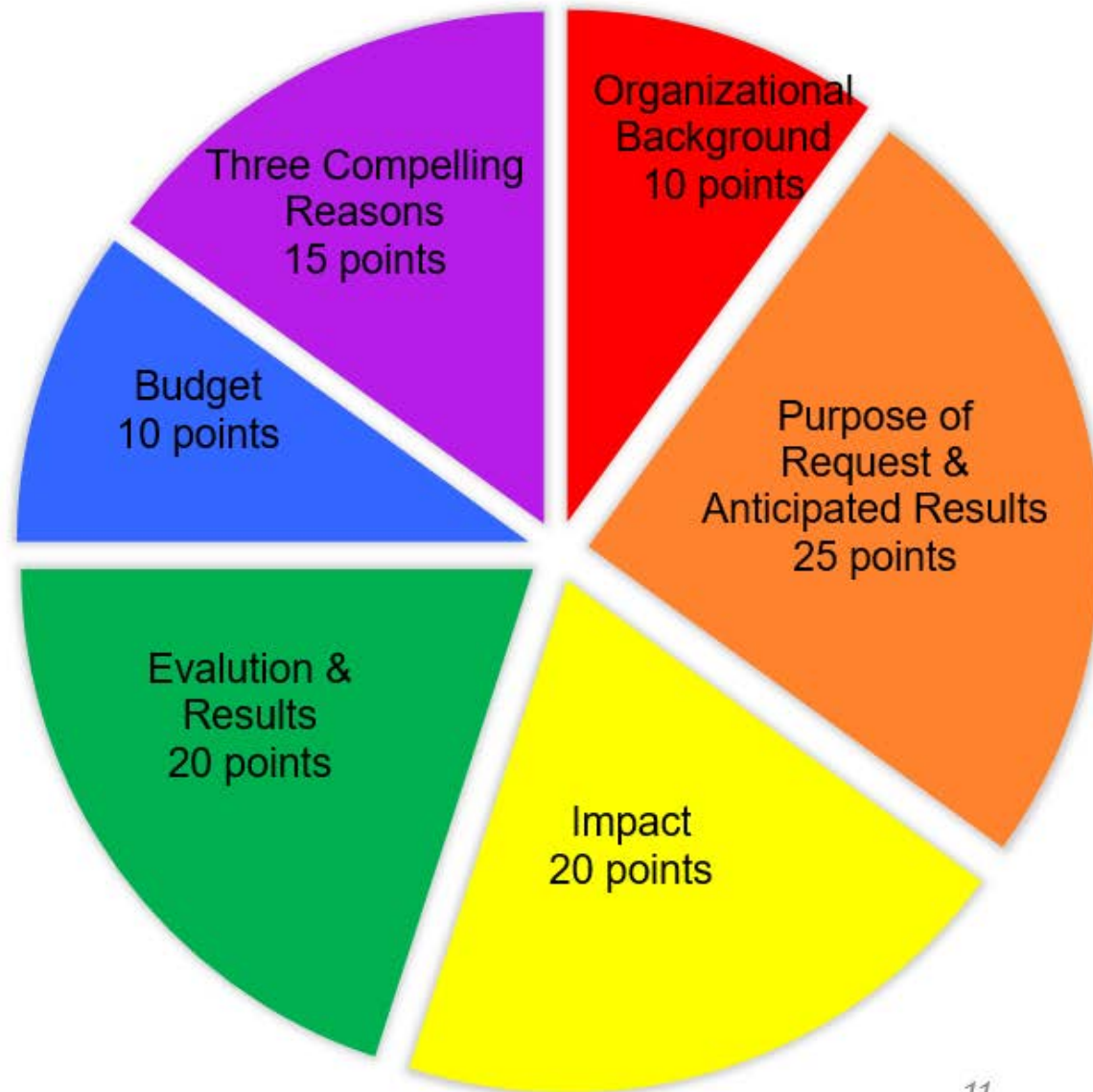
*We do not accept hard-copies of
CDs/ DVDs or projector slides*

Application Scoring

Applications are reviewed by a community panel.

Panelists assign each section a score

Total = 100 points



Tips



- **Fill out the entire application**
- Do not modify the application forms
- Adhere to formatting guidelines
(12pt. Font & 3 page limit)
- For Performance Arts organizations, on form 1c – copy data from Column C to Column D
- Be careful with abbreviations
- Don't assume reviewers know about your program
- Don't be shy, but be accurate
- Spelling and grammar
- Make a good case – competitive environment
- Fairness doctrine – adhere to deadlines

Last But Not Least

You are not alone – we are here to help you

Don't be shy, send us an email to request a phone meeting

**(We are working remotely due to COVID,
so email is the best first contact)**

**Our job is to facilitate you submitting
a competitive application**

grants@horizonsfoundation.org

