Community Issues Grants
2020 Request for Proposals
Horizons Vision & Mission

Vision
Horizons envisions a world where all LGBTQ people live freely and fully.

Mission
The world’s first community foundation of, by, and for LGBTQ people, Horizons invests in LGBTQ nonprofits, strengthens a culture of LGBTQ giving, and builds a permanent endowment to secure our community’s future for generations to come.

Based in the SF Bay Area, Horizons aspires to set a stellar example of effective community-based philanthropy in all its work.
Application Information

https://www.horizonsfoundation.org/community-issues-funding-program/

Funding Areas

ARTS AND CULTURE

Eligibility

- Be a nonprofit, 501(c)(3) organization, or provide documentation that the organization is fiscally sponsored by an organization that has 501(c)(3) status
- Be either an LGBTQ-primary organization (defined as an organization whose mission includes the LGBTQ population as the primary focus of the work; whose staff and board predominantly reflect the LGBTQ community; and which primarily serves LGBTQ people) focused on performance arts; a non-LGBTQ-primary organization seeking funding for an LGBTQ-specific performance arts program/project; or an LGBTQ artist seeking funding for an LGBTQ-specific performance art piece that is fiscally sponsored by a 501(c)(3) nonprofit
- Request support for an organization or program/project within one or more of these counties: Alameda, Contra Costa, Marin, Napa, San Francisco, San Mateo, Santa Clara, Solano, Sonoma. **Priority will be given to applicants outside of San Francisco, Oakland, or Berkeley.**
Application Information

https://www.horizonsfoundation.org/community-issues-funding-program/

Proposal Process

1. LEARN MORE
First, read our proposal guidelines. Especially if you are a first-time applicant or at a non-LGBTQ primary organization, sign up for our webinar on Wednesday, December 2 at 12:00 p.m. to learn more.

2. COMPLETE PROPOSAL
Address all sections of the proposal and submit application via email to grants [at] horizonsfoundation.org.

3. REVIEW AND NOTIFICATION
Proposals are reviewed by staff and a community panel, and funding decisions will be announced afterward.

Read Proposal Guidelines
Download Application
Application Process and Dates

1. RFP released (November 2020)
2. Workshop (December 2, 2020)
3. Deadline for electronic application submission is Monday, December 21, 2020 by 11 AM
4. Review Panel (January 2021)
5. Board Approval & Funding Notification (February 2021)
Award Type & Priorities

$10,000 max for one year
✓ Meet eligibility criteria
✓ LGBTQ Performance arts
Electronic Submission

1. Download the grant application and save it to your hard drive with the following name: “insert your organization name 2020 CI application”
   
   **For example:** “LGBTQ Inc 2020 CI application”

2. Complete the application

3. Email the completed application PDF to [Grants@horizonsfoundation.org](mailto:Grants@horizonsfoundation.org)

4. **NEW THIS YEAR:** We will collect your IRS determination letter and financial statements if your application is funded. The non-discrimination form will be replaced with a clause in the Grant Agreement for funded

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**Deadline for online submission is Monday, December 21, 2020 by 11 AM**
1a. Organization Summary

Organization Name: ____________________________
Address: _____________________________________
City: __________________ State: ______ Zip: ______
Phone: __________________ Fax: ______ Web: ______
Executive Director: ____________________________
Phone: __________________ Title: ______________
Email: ______________________________________

Grant Proposal Contact (if different from above):
Name: __________________________ Title: ______
Phone: __________________ Email: ______

Is your organization an IRS 501(c)(3) nonprofit? ○ Yes ○ No EIN#: ______
If no, please fill out the Fiscal Agent information:
Fiscal Agent Organization Name: __________________________
EIN#: __________________
Contact Name: __________________________ Title: ______
Address: ______________________________________
City: __________________ State: ______ Zip: ______
Phone: __________________ Fax: ______ Web: ______

Organization Mission (50 words or less): For arts projects, describe the project and artist (filmmaker, theater group, etc.)

horizons foundation
Caution when filling text boxes, especially Form 2 – Proposal Narrative

2. Proposal Narrative

Organization Name: _______________________

Your narrative should be no more than three pages (using at least 12-point font). Shorter narratives are welcome. Please address the set of items in your narrative that are listed under the type of support you are seeking in the 2020 Community Issues RFP guidelines.
Work Sample

Visual or Audio works:
• Upload a three to five minute work sample(s) to your YouTube or Vimeo channel
• Include the link and password if applicable to the YouTube or Vimeo channel

Written works:
• Include samples under 10 pages (typewritten) as a separate PDF attachment to your proposal

We do not accept hard-copies of CDs/ DVDs or projector slides
Applications are reviewed by a community panel.

Panelists assign each section a score

Total = 100 points

- **Organizational Background**: 10 points
- **Purpose of Request & Anticipated Results**: 25 points
- **Impact**: 20 points
- **Evaluation & Results**: 20 points
- **Budget**: 10 points
- **Three Compelling Reasons**: 15 points
Tips

- Fill out the entire application
- Do not modify the application forms
- Adhere to formatting guidelines (12pt. Font & 3 page limit)
- For Performance Arts organizations, on form 1c – copy data from Column C to Column D
- Be careful with abbreviations
- Don’t assume reviewers know about your program
- Don’t be shy, but be accurate
- Spelling and grammar
- Make a good case – competitive environment
- Fairness doctrine – adhere to deadlines
Last But Not Least

You are not alone – we are here to help you

Don’t be shy, send us an email to request a phone meeting

(We are working remotely due to COVID, so email is the best first contact)

Our job is to facilitate you submitting a competitive application

grants@horizonsfoundation.org